



MAXID034-MAX\_Environmental\_Policy

## Max Communications Environmental policy

This document is available for distribution within the Max Communications Ltd. In particular: Publicly display, Directors, managers, IT & HR

## 1. Our Statement of commitment to reduce environmental impact.

Here at Max Communications Ltd., we have always strived to serve three pillars of sustainability. Environmentally, economically & socially. As a company we adopt an approach of 'reduce, reuse and recycle' in our consumption of resources. For example, we ensure that unused equipment, lighting, heating is switched off, especially overnight and when these items become faulty that they are either upcycled or sent off to be properly disposed of at a WEEE facility.

Our aim is to reduce the impact on the environment from our operations. We align ourselves with businesses and suppliers who share our ideologies and in doing so have been able to minimise the production of waste at our offices. For example, we schedule collection of client material in such a way as to maximise the number of pick-ups in any given trip. We order supplies in bulk so as to minimise the number of supplier deliveries, use boxes and packaging that are made from recyclable materials and where travel to meetings is impracticable using public transport, as many staff as possible will travel in the same vehicle, post-COVID 19, there is a greater focus on remote meetings via Google Meets and Zoom.





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## 2. Our responsibilities.

This policy applied to all our sites that we have whole jurisdiction over. We educate, inform and instruct staff to enable them to complete tasks with increased environmental awareness and decreased environmental detriment.

All of our staff have received training in regard to sustainable practices within work and the added benefit of adopting said practices in their personal life. For example, we no longer have single use plastics in our offices and have installed water coolers for staff use. We encourage staff to utilise public transport wherever possible and we minimise air, land and water pollution and, where such pollution is identified, effectively remedying the situation. By also ensuring that the daily operation of the company does not constitute a nuisance to others and our partners.

**3.** How the policy should be communicated to all relevant stakeholders. We acknowledge and abide by our legal responsibilities and fulfilling our duty of care to employees, customers, partners and the general public.

Signed:	<u></u>		
Name:	lan Ledger	· · · · · · · · · · · · · · · · · · ·	<del></del>
Date:	14/08/2023		